



Elmbridge Primary School PTA Meeting - Minutes

Monday 24th April 2023

Attending

Beccy Smith (Chair)
Gemma Standen (Treasurer)
Bex Wright (Secretary)
Alex Wright
Bindu Law
Nikki Ayers
Andrew Smith
Emma Smith
Jessica Carter
Tracy Creswell

Apologies

Di Howard
Ashleigh Ovens
Heather Mosson
Hayley Tocknell

Finance - Gemma Standen

£13,340 in the bank.
£400 in the safe.
Total figure £13,740
Beccy Smith and Tracy Creswell have also raised £99 so far on preloved uniform sales.

Thank You

The PTA would like to personally thank Tracy Creswell for all her hard work with the preloved uniform sales.

Discos

We have changed the date of the discos due to possible school strikes and the teachers being unavailable due to an event.
The new date is Thursday 4th May, times have stayed the same.
We have some teachers signed up to help on the night.
We need to do a risk assessment, Beccy Smith is going to ask Mr. Riddle for help with this.
We need to purchase some squash and biscuits, Gemma Standen will organize this.
Volunteers need to arrive for 5pm.
We are using a list of names for entry instead of printed tickets as we feel this will be a greener option.

SATS Breakfast

The PTA is providing the funds for the SATS breakfast to go ahead.
Beccy Smith and Tracy Creswell will take money from the safe and hand it over to the teachers involved to purchase the food.
Beccy Smith is going to contact ASDA, Tesco and Morrisons to see if we can get some free sauces and breads.

Sports Day Refreshments

We are hoping to sell refreshments at sports day again this year. If the weather is nice, we are going to investigate buying some ice pops too.

Y6 Production

This usually happens during the last week of the summer term.

We have been asked if we can sell tea and coffee.

The dates currently are Tues 11th July evening, Weds 12th July evening, and Thurs 13th July afternoon 1.30pm.

We need volunteers to help set up and sell refreshments.

So far, we have Jessica Carter, Tracey Creswell and Beccy Smith helping.

Kings Coronation

We have ordered bookmarks to commemorate the coronation. These will be given to the children by the teachers during school time.

We ordered purple and gold bookmarks but when they arrived, they were red and gold. However, we thought they still looked lovely, so we opted for a partial refund instead of sending them back. The refund we received was £79.87.

The teachers have asked if we could potentially fund a bouncy castle for the coronation, we have yet to receive a bid for this.

AGM

The AGM is fast approaching, currently, it is penciled in for the 13th June.

We have noticed this is the same day as the Reception New Starters introduction evening, this was also the case last year and didn't seem to cause an issue, so we are happy to keep the date the same.

We talked about reducing the committee size from 11 to 8. This would make decisions much easier and hopefully make AGMs in future easier to get the numbers for, as you must have double the amount of committee members attend the meeting. A vote was taken and the quorum reached.

Beccy Smith is going to ask ParentKind about our constitution, we believe we must give 28 days' notice of any changes to the core members of the PTA.

Car Boot Sale

We were hoping to arrange a car boot sale on the school playgrounds; however, we feel we have a lot on now, so this idea has been shelved for a later date.

We would need to look at how many volunteers this would need to run and a risk assessment.

We would also need to talk about what stalls if any the PTA would have at the car boot sale.

Non-Uniform Day – Tombola Donations

We are sending a letter out to parents by 15th May.

The non-uniform day is currently set for Friday 26th May.

We will need volunteers to help sort through the donated tombola items.

10K Run

8 Parents have kindly said they will do a sponsored 10k run and donate the proceeds to the PTA.

We have logos and skins for social media to promote this closer to the time.

Tattoo Raffle

We still have 40 squares to sell on the Ben Fyfe tattoo raffle.

Unfortunately, Ben can't advertise this at work as this is something he will be doing in his own time.

Beccy Smith is going to print some posters for local supermarkets and workplaces.

New Starter Packs

Last year the new starter packs for reception parents went down well, so we would like to do them again this year.

We will need, Tea bags, usually donated by Appleby's Estate agents.

Biscuits, which were donated by The Edward Hotel, London Road last year.

Tissues, last year the PTA purchased these.

Paper Bags are kindly being donated by Jessica Carter

Bex Wright is going to update the PTA leaflet once the AGM has happened.

We will need volunteers to make up the packs.

Summer Fayre

Beccy Smith already has been working hard to get stallholders signed up, but we do need volunteers to help with this task as it can be time-consuming.

Raffle tickets need to be bought; we have decided we don't need to buy as many as we did at Christmas because there many spare books left.

Nikki Ayres is going to have a look at the letter we send out to businesses for donations and make amendments and updates. We may possibly write a new letter for businesses that repeatedly donate to our raffle.

AOB

Balloon Race

There is an online fundraiser called balloon race, Nikki Ayers is going to investigate this as a possible fundraiser for the Y6 leavers Party.

Date and Time of next meeting

AGM 13th June @ 6.30pm via Zoom or in person on the Infant site.

******NOTE******

The PTA are always looking for new members that would like to pitch in and help at events or attend meetings to discuss new ideas and upcoming events.

Without your help these events would not take place and valuable funds would not be raised to help further our children's education.

If you would like to get involved or know more about what the PTA do, please contact elbridgeprimaryschool@yahoo.co.uk alternatively speak to Beccy Smith, Gemma Standen or Bex Wright

