



Minutes of meeting held on 5th March 2024 at 7.30pm Via Zoom

Present

Beccy Smith (Chair)
Gemma Standen (Treasurer)
Tracy Cresswell (Secretary)
Victoria Heal Smith
Emma Smith
Andrew Smith
Emma Walker
Bex Wright
Christina White
Di Howard

Apologies

Anne Radley
Nikki Ayres
Isabel Romero
Hayley Tocknell

Beccy welcomed all and advised that the purpose of the meeting was to finalise the google document and talk about some upcoming events.

Bids

Year 6 leavers pens - £129 - Annually funded by the PTA for all year 6 pupils as a gift when they are leaving school. - Agreed via poll in the PTA whatsapp group.

SATs Breakfasts - £300 - Annually funded by the PTA to ensure year 6 pupils have access to a good breakfast on SAT test days. - Agreed via poll in the PTA whatsapp group.

Upcoming events

Volunteers are needed to serve tea and coffee for the following events

Spring concert - Thursday 21st March 6.30pm

KS1 Showtime production 19th March from 3pm

Parent Poll

As decided in the last meeting, a questionnaire was created to highlight the current position of the PTA and gauge parents' and staff's thoughts and opinions on the PTA, events and ways to donate.

A current copy of the form was added to the whatsapp group for people to view and a conversation followed where lots of ideas and comments were made by all present at the meeting. The main points are listed below



Event list - add the previous total raised against each event.

PTA Purchases - details of items funded by the PTA should be added to the form.

Beccy and Di meet to complete edits to google form.

Suggestion to rewrite event list question to say 'what events would people be willing to lose' instead of 'what events would people like to keep'

Form should also be sent to teachers as some of the events require teacher resources so it would be handy to know their thoughts.

Di expressed a concern that teachers aren't aware of PTA processes, interactions and plans. Notes are sent out via parentmail and are available on request. Decided to print meeting notes and add them to teacher noticeboards.

Suggestion to change PTA to PTFA (Parent Teacher Friend Association).this would allow people not directly connected to the school to be a part of the team.

Suz from Lonsdale church who runs the Friday breakfast club has expressed an interest in helping as part of a community liaison with the church. Beccy and DI will speak with her at the next breakfast club.

Suggestion also made for PTA to speak at upcoming plays and concerts, parents evenings and spring concert about current position, events we run, contributions we have made to the school. This would give us a chance to interact with a large group of parents directly.

Once questions and edits have been made and final draft agreed, the form will be sent to the office to create the communication to be sent out via parentmail.

Summer Fayre

As per last year the Yr 5 students would like to run their enterprise stall event, where they have to work in teams to design, create and operate their own stall. An Initial float is provided to each team by the PTA which is then paid back out of any profit the team makes. It was suggested to run as a mini summer fayre with the PTA providing additional stalls such as tea and coffee. A further suggestion to run a rainbow raffle, where donations are requested in certain colours for each year group. Colour hampers are then created to use as raffle prizes. Types of raffle were discussed, Pre printed tickets can be purchased and sold in advance or sell on the day cloakroom style tickets can be used.

It was agreed to run a scaled back summer fayre alongside the Yr 5 enterprise event.



Summer Event ideas

Bouncy Castle Day - Will need to research regarding hire cost against potential profit. Beccy to speak to Emma from the childcare club regarding contacts for inflatable hire.

After school ice cream sale - After looking at dates the 24th May looks like a good date for an ice cream sale. We have a contact that works in Walls ice cream factory, PTA to speak to contact regarding possible donation of ice creams from Walls.

Bake Sale

Doughnut sale - possible sale around easter time.

Bubble Run - This was suggested as an alternative to a colour run and all agreed it was a great idea.

Beccy to speak to Mr Tharia regarding summer event ideas.

The idea of approaching a Circus company to hold a one off future event has been mentioned. From comments made on a PTA advice facebook page these need to be made well in advance so Tracy to research companies and possible dates with a view to maybe booking a circus event for 2026.

Discos

Discussion about the year group discos will be moved to the next meeting.

Beccy advised that the meeting had to come to an end and thanked everyone for the ideas, comments and input. Further discussion regarding the google form can take place in the whatsapp group.

Date and Time of next meeting

TBC - Zoom link to be sent out via ParentMail

******NOTE******

The PTA are always looking for new members that would like to pitch in and help at events or attend meetings to discuss new ideas and upcoming events. Without your help these events would not take place and valuable funds would not be raised to help further our children's education.

If you would like to get involved or know more about what the PTA do, please contact elmbridgeprimaryschool@yahoo.co.uk alternatively speak to Beccy Smith, Gemma Standen or Tracy Cresswell.