



Dear Parents/Carers,

To keep you informed of, and to record and track your child's progress at school, we use an online learning journal.

Using a piece of educational software called 'Tapestry' every child will have their own individual learning journal. By logging on with a secure username and password you will be able to access your child's journal. Parents are only able to view their own child's journal and all information is stored on a highly secure server, which is monitored closely.

Tapestry online learning journals allow you to view your child's observations and photographs from their time in school almost as they happen. It also allows you to share your comments on your child's learning as well as add observations and photographs of your own as we love to hear about learning and WOW moments from home and activities that your child has particularly enjoyed.

Because children play and learn in close proximity with their friends it does not reflect a true picture of their time at school if photographs are only of a single child. Therefore photographs of your child may appear on their friends learning journals.

E-safety is extremely important to us at Elmbridge Primary, therefore we ask you to sign the agreement to show you have read, understood and agree with our guidelines. Please note we cannot set up your account until the agreement has been signed and returned.

We are sure that you will love this way of viewing your child's learning as much as we do and if you have any questions please do not hesitate to ask.

Thank you for your support.

The Reception Term



Agreed guidelines for accessing and using Tapestry Online Learning Journals.

As a parent I...

Will Not publish any of my child's observations or photographs on any social media site or display any observations or photographs in a public place.

Will not disclose or share my login details with others.

Consent to photographs containing my child's image being included in other children's learning journals.

Will speak to a member of staff if I experience any difficulties accessing my child's learning journal.

I agree to the above guidelines and accept that any person found to be misusing Tapestry or adding inappropriate comments will have their parent account withdrawn.

Name of child: _____ Class _____

Signature: _____ Date: _____

Print name: _____

Email: _____

Your account will be set up using the name and email details provided and login details will be sent out shortly.